



# Inner North East Community Committee

Chapel Allerton, Moortown, Roundhay

**Meeting to be held in Meanwood Institute, 94  
Green Rd, Leeds LS6 4LD**  
Monday, 2nd March, 2020 at 6.00 pm

**Councillors:**

|               |                    |
|---------------|--------------------|
| J Dowson      | - Chapel Allerton; |
| M Rafique     | - Chapel Allerton; |
| E Taylor      | - Chapel Allerton; |
| R Charlwood   | - Moortown;        |
| S Hamilton    | - Moortown;        |
| M Shahzad     | - Moortown;        |
| J Goddard     | - Roundhay;        |
| E Tunnicliffe | - Roundhay;        |
| A Wenham      | - Roundhay;        |





**Agenda compiled by:** Natasha Prosser 0113 3788021  
Governance Services Unit, Civic Hall, Leeds LS1 1UR

**Head of Stronger Communities:** Elizabeth Jarmin  
**Tel:** 0113 3789035

*Images on cover from left to right:  
Chapel Allerton - Chapeltown Big C; Chapel Allerton tree  
Moortown - Moortown Corner Shops; Gledhow Valley Woods  
Roundhay – Oakwood Clock; Roundhay Park*

# A G E N D A

| Item No | Ward/Equal Opportunities | Item Not Open |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Page No |
|---------|--------------------------|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 1       |                          |               | <p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |         |
| 2       |                          |               | <p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p style="padding-left: 40px;">RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> |         |
| 3       |                          |               | <p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |         |

| Item No | Ward/Equal Opportunities | Item Not Open |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Page No |
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| 4       |                          |               | <b>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS</b><br><br>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct                                                                                                                                                                                                                                                                                                             |         |
| 5       |                          |               | <b>APOLOGIES FOR ABSENCE</b><br><br>To receive any apologies for absence                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |         |
| 6       |                          |               | <b>OPEN FORUM</b><br><br>In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair. |         |
| 7       |                          |               | <b>MINUTES OF THE PREVIOUS MEETING</b><br><br>To confirm as a correct record the minutes of the previous meeting held 2 <sup>nd</sup> December 2019.                                                                                                                                                                                                                                                                                                                                                                                                        | 7 - 12  |
| 8       |                          |               | <b>DATES, TIMES AND VENUES OF INNER NORTH EAST MEETINGS 2020/21</b><br><br>To consider the report of the City Solicitor seeking approval of a proposed schedule of dates and times for Inner North East meetings during the 2020/21 Municipal Year. The report asks Members to consider venues.<br><br>(Report attached)                                                                                                                                                                                                                                    | 13 - 16 |

| Item No | Ward/Equal Opportunities | Item Not Open |                                                                                                                                                                                                                                                                                                                                      | Page No |
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| 9       |                          |               | <b>INNER NORTH EAST - FINANCE REPORT</b><br><br>To consider the report of the Head of Stronger Communities that provides an update regarding the budget position for the Wellbeing Fund, Youth Activity Fund as well as the Community Infrastructure Levy Budget for 2019/20.                                                        | 17 - 26 |
|         |                          |               | (Report attached)                                                                                                                                                                                                                                                                                                                    |         |
| 10      |                          |               | <b>INNER NORTH EAST - UPDATE REPORT</b><br><br>To consider the report of the Head of Stronger Communities providing an update on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working. | 27 - 44 |
|         |                          |               | (Report attached)                                                                                                                                                                                                                                                                                                                    |         |
| 11      |                          |               | <b>NHS CLINICAL COMMISSIONING GROUP (URGENT TREATMENT CENTRES)</b><br><br>To consider the report of the Head of Stronger Communities that introduces an update from the NHS Leeds Clinical Commissioning Group (CCG) regarding local urgent treatment centres and public awareness campaigns.                                        | 45 - 50 |
|         |                          |               | (Report attached)                                                                                                                                                                                                                                                                                                                    |         |
| 12      |                          |               | <b>PARKS &amp; COUNTRYSIDE (STRATEGY &amp; CONSULTATION)</b><br><br>To consider the report of the Head of Stronger Communities, introducing a verbal update from Parks and Countryside, regarding the Towards a Leeds Parks & Greenspaces Strategy 2020-2030.                                                                        | 51 - 52 |
|         |                          |               | (An update will be provided at the meeting)                                                                                                                                                                                                                                                                                          |         |

| Item No | Ward/Equal Opportunities | Item Not Open |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Page No    |
|---------|--------------------------|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 13      |                          |               | <p><b>COMMUNITY COMMENT</b></p> <p>To receive any feedback or comments from members of the public on the reports presented to this Community Committee meeting.</p> <p>A time limit for this session has been set at <b>10 minutes.</b></p> <p>Due to the number and nature of queries it will not be possible to provide responses immediately at the meeting. However, members of the public shall receive a formal response within 14 working days.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |
| 14      |                          |               | <p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note the date and time of the next formal meeting is proposed as Monday, 22<sup>nd</sup> June 2020 at 6 p.m.</p> <p><b>MAP OF VENUE</b></p> <p><b><u>Third Party Recording</u></b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul> | 53 -<br>54 |

## INNER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 2ND DECEMBER, 2019

**PRESENT:** Councillor M Shahzad in the Chair

Councillors J Dowson, J Goddard,  
S Hamilton and A Wenham

(At the commencement of the meeting, the Chair noted that the meeting was inquorate (Council Procedure Rules 28.3 refer) and Members were advised that no formal decision could be made until the meeting became quorate. The Committee resolved to hear the report regarding Waste Management Services first (minute 39 refers))

### **33 Appeals Against Refusal of Inspection of Documents**

There were no appeals against refusal.

### **34 Exempt Information - Possible Exclusion of the Press and Public**

There was no exempt information.

### **35 Late Items**

There were no formal late items. However some supplementary information was distributed in relation to Items 8 – Update Report and 9 – Finance Report.

### **36 Declarations of Disclosable Pecuniary Interests**

There were no declarations of disclosable pecuniary interest.

### **37 Apologies for Absence**

Apologies for absence were submitted on behalf of Councillors Tunnicliffe, Taylor, Charlwood and Rafique.

### **38 Open Forum**

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee.

No matters were raised on this occasion.

### **39 Waste Management Services - Update on the Refuse Service Review and National Waste Strategy implications for Leeds**

Draft minutes to be approved at the meeting  
to be held on Monday, 2nd March, 2020

The report of the Deputy Chief Officer, Waste Management, provided the Community Committee with an update on the progress with the review of the Refuse Service in Leeds and provided a brief update on the development of a new National Resources and Waste Strategy and how that relates to Leeds.

The following documents were appended to the report:

- Review Objectives
- Key Principles/Actions developed and agreed
- Waste Strategy for Leeds 2019-21
- Christmas bin collections 22 December - 5 January

John Woolmer, Deputy Chief Officer, Waste Management, was in attendance and highlighted to Members the following key points:

- Appendix A of the submitted report listed the objectives of the service. The service are working alongside the unions to provide a better service;
- The current routes have been used for 9 years and need to change to adapt with the demography of the community changing;
- A report is due to be taken to the January 2020, Executive Board on the subject of missed bins in relation to access routes;
- The service are due to have 45 new vehicles by the end of December 2019;
- Garden routes have also been redesigned and these will be relaunched in March 2020;
- The new role of Chargehand was provided to Members and the use of in cab technology;
- Routes have been redesigned to link with the Community Committee areas and include recycling facilities;
- The Government are due to publish the Waste Strategy in December 2019. Highlighted within the strategy will be the recycling of glass, food and plastics. There is a social media campaign to provide clarity on what can be put into green bins;
- End of day reports will be more detailed and are monitored as a back office process;
- Ideas on how we engage within the communities to change behaviours and support activist groups;
- The service needs to have better links to the Community Committees and the Cleaner Neighbourhood Teams to address issues at a local level whilst still delivering a city-wide service.

Members discussed a number of matters including:

- *Raising awareness in regard to recycling plastics.* Members identified scope for further education surrounding items that can be recycled and queried the measures in place for language barriers. The Deputy Chief Officer informed Members that the appended document on Christmas bin collections would be mailed to each household in Leeds, and that

the use of social media was increasingly being used to promote guidance.

- *Black and green bin re-routes.* Members heard that bin collection days would be changed as per the change of the routes across the city; it was noted that Members would be consulted on this prior to this information being released and it was expected that this would take place in June 2020.
- *Recycling centres.* Members queried the measurements in place, to encourage residents and the options available. Members heard there was a possibility to incorporate more recycling banks into the community, and that these can be provided upon request of Members providing a suitable location; these could not be policed.
- *Parking offences.* A Member raised concern in regard to cars blocking access for the bin wagons, and questioned the options available to mitigate the issue. In responding, it was confirmed that the police are able to issue fines as a short-term solution, and going forward, traffic regulation orders can be actioned for areas causing repeat issues.
- *Staffing structure.* Members raised concern that they had been having problems when getting in contact with the refuse team. Members heard that as part of the service restructure, Team Leaders will be recruited.
- *Sidewalk obstructions.* Members were informed that as part of the staff appraisal process, staff receive safety instructions on how to leave the bin. Once the Team Leaders are in place, they will be able to undertake quality assurance.

**RESOLVED –**

- a) To note the contents of the report, and the discussions during the meeting
- b) To note the actions outlined in the minutes as per the discussions

(During consideration of this report, Councillor Goddard arrived at the meeting at 18:35. As such, it was noted that the meeting had become quorate in line with the Council Procedure Rules 28.3, and therefore the Committee was able to take formal decisions from that point in the meeting)

**40 Minutes of the previous meeting**

**RESOLVED –** That the minutes of the previous meeting held Monday 2<sup>nd</sup> September 2019, be approved as an accurate record.

**41 Inner North East - Update Report**

The Head of Stronger Communities submitted a report that provided a summary of the work undertaken by the Communities Team based on the priorities identified by the Inner North East Community Committee.

A Facebook engagement update was provided to Members prior to the meeting.

The Localities Officer presented an overview of the report and highlighted the following:

- *Youth Summit.* It was mentioned that a number of schools had attended, and the Lord Mayor had been in attendance. Further to this, the Chair requested that attendees be more varied, and a variety of children attend these events in the future.
- *Youth Activity Fund (YAF).* It was noted that the YAF for 2020 is open until 31<sup>st</sup> January 2020.
- *CC in March 2020.* Members were informed that an officer from Parks and Countryside would be in attendance at the upcoming CC, to provide an update in regard to their strategy.
- *Appendix 1 – Facebook engagement.* Members heard that the recent posts had reached out to many people.
- *Festive light switch on.*

Members also provided further feedback from the various sub groups.

Members discussed a number of matters including:

- *Social media engagement.* It was suggested that the use of twitter be explored.
- *Employment skills and welfare.* A Member requested that the statistics for the last two years are collated, for comparison purposes and to identify where there is a trend.
- *Working groups.* To work as a CC in identifying more structured workshops, and provide ideas for the upcoming 'Forward Plan'.

**RESOLVED** – To note the contents of the report and discussions during the meeting.

## **42 Inner North East - Finance Report**

The Head of Stronger Communities submitted a report that set out the delegated budget position for the Community Committee and invited Members to consider the wellbeing applications submitted.

Two additional wellbeing applications for consideration were distributed to Members following agenda publication.

The projects set out in the report were discussed and agreed as follows:

| <b>Project Title</b>  | <b>Wards</b>    | <b>Amount Requested</b> | <b>Decision</b> |
|-----------------------|-----------------|-------------------------|-----------------|
| Massage Sessions      | Chapel Allerton | £250 (ward pot)         | Approved        |
| Moortown SIDs         | Moortown        | £14,500 (ward pot)      | Approved        |
| Roundhay Noticeboards | Roundhay        | £4,000 (ward pot)       | Approved        |

|                                                                  |                                      |                                           |          |
|------------------------------------------------------------------|--------------------------------------|-------------------------------------------|----------|
| Roundhay Bench                                                   | Roundhay                             | £1,000 (ward pot)                         | Approved |
| Love Meanwood                                                    | Chapel Allerton, Moortown            | £500                                      | Approved |
| Improvement of Facilities in Support of Community Events         | Roundhay                             | £1,400 (£700 area wide and £700 ward pot) | Approved |
| Period Poverty                                                   | Chapel Allerton, Moortown & Roundhay | £1,500 (£500 each ward pot)               | Approved |
| Jamaica House                                                    | Chapel Allerton                      | £5,000                                    | Approved |
| Toy Library                                                      | Chapel Allerton                      | £400                                      | Approved |
| Toy Library                                                      | Moortown                             | £400                                      | Approved |
| 16 Days of Action Against Domestic Abuse & White Ribbon Campaign | Chapel Allerton                      | £400                                      | Approved |
| O, Art Thy Heritage Traders Sings                                | Chapel Allerton, Moortown & Roundhay | £400                                      | Approved |
| Path Forward                                                     | Chapel Allerton, Moortown & Roundhay | £6,000                                    | Approved |
| Heroes, Warriors And Leaders                                     | Chapel Allerton                      | £4,000                                    | Approved |
| Beckhills Playground                                             | Chapel Allerton                      | £20,000                                   | Approved |
| Chapel Allerton Herb Planter                                     | Chapel Allerton                      | £250 (ward pot)                           | Approved |
| Moortown Grit Bins                                               | Moortown                             | £1854.26 (ward pot)                       | Approved |

Members' attention was also drawn to the following:

- Point 41. The remainder of the YAF budget being £561.50
- Point 43. The remainder of the Capital Budget being 17k, as a result of the Roundhay Playground application being approved.

A Member requested that for future projects approved by the Inner North East Community Committee, Members of the CC receive an invite to those.

#### **RESOLVED -**

- a) That the details of the Wellbeing Budget position be noted;
- b) That the wellbeing applications be approved as set out above;
- c) That the details of the projects approved via Delegated Decision be noted;
- d) That the monitoring information of the Committee's funded projects be noted;
- e) That the details of the Youth Activities Fund (YAF) position be noted;

- f) That the details of the Small Grants Budget be noted;
  - g) That the details of the Community Skips Budget be noted;
  - h) That the details of the Capital Budget be noted;
- That the details of the Community Infrastructure Levy Budget be noted.

#### **43 Community Comment**

The CC resolved to use the Community Comment section of the meeting to facilitate comments from residents to continue the discussion on the climate emergency and air quality.

No matters were raised by members of the public.

#### **44 Date and Time of Next Meeting**

**RESOVLED** - To note the date and time of the next meeting as Monday 2<sup>nd</sup> March 2020.



## **Report of the City Solicitor**

**Report to: Inner North East Community Committee (Moortown, Roundhay and Chapel Allerton)**

**Report author: Natasha Prosser, Governance Officer, 0113 37 88021**

**Date: 2<sup>nd</sup> March 2020**

**For decision**

## **Dates, Times and Venues of Community Committee Meetings 2020/2021**

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### **Purpose of report**

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2020/2021 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

### **Main issues**

#### **Meeting Schedule**

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. In 2019/20, this Committee is scheduled to hold 4 meetings.
3. To be consistent with the number of meetings being held in 2019/20, this report seeks to schedule 4 Community Committee business meetings as a minimum for 2020/21. Individual Community Committees may add further dates as they consider appropriate and as the business needs of the Committee require. The proposed schedule has been

compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.

4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these can be determined by the Committee throughout the municipal year, should Members feel appropriate.
5. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule a minimum of 4 Community Committee business meetings for 2020/21 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require.
6. For this municipal year, efforts have been made to try and avoid scheduling multiple Community Committee meetings on the same day, in order to allow for attending officers to be present at as many Committees as possible when taking reports to all 10 Committees during a cycle.
7. The proposed meeting schedule for 2020/21 is as follows:
  - *Monday 22<sup>nd</sup> June 2020 at 6pm*
  - *Monday 7<sup>th</sup> September 2020 at 6pm*
  - *Monday 30<sup>th</sup> November 2020 at 6pm*
  - *Monday 1<sup>st</sup> March 2021 at 6pm*

## **Meeting Days, Times and Venues**

8. Currently, the Committee meets on a Monday at 6pm - and the proposed dates (above) reflect this pattern.
9. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.
10. Members may also wish to take this opportunity to consider and agree any appropriate meeting venue arrangements for the forthcoming municipal year.

## **Options**

11. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above), or whether any further alternative options are required in terms of the number of meetings, start times or venue arrangements.

## **Corporate considerations**

### **10a. Consultation and engagement**

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

### **10b. Equality and diversity / cohesion and integration**

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

### **10c. Legal implications, access to information and call in**

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

### **10d Climate Emergency**

When considering potential meeting venues, Members may want to take into consideration the accessibility of venues via public transport / active travel links, in line with the wider consideration being given to addressing the Climate Emergency, as previously declared by the Council.

## **Conclusion**

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2020/21, Members are requested to agree the arrangements for the same period.

## **Recommendations**

13. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2020/21 municipal year (as detailed at paragraph 7), in order that they may be included within the Council diary for the same period.
14. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

**Background information**

- Not applicable



**Report of:** Head of Stronger Communities

**Report to:** Inner North East Community Committee  
(Chapel Allerton, Roundhay and Moortown)

**Report author:** Zahir Lunat, 0113 3782956

**Date:** 2 March 2020

**For decision**

## **Inner North East Community Committee - Finance Report**

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### **Purpose of report**

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund as well as the Community Infrastructure Levy Budget for 2019/20.

### **Main issues**

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner North East Community Committee this means that the money for Chapel Allerton, Roundhay and Moortown will be administered by the Inner North East Community Committee.
9. It was agreed at the Inner North East Community Committee March 2018 that CIL monies for Chapel Allerton, Roundhay and Moortown would be spent in the Community Committee ward that it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

- 13.** Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
- 14.** The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied:
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
  - b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
  - c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.
- 15.** Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.
- 16.** Wellbeing Fund applications and Youth Activity Fund applications are considered at Finance and Policy Sub Group meetings, a sub group of the Community Committee. This group comprises a nominated Elected Member from each of the wards in the Inner North East Community Committee; Chapel Allerton, Moortown and Roundhay. The sub group makes the recommendations to award funding for projects which is then ratified by the Inner North East Community Committee.

## **Wellbeing Budget Position 2019/20**

- 17.** The total revenue budget approved by Executive Board for 2019/20 was **£99,110**. **Table 1** shows a carry forward figure of **£63246.73** which includes underspends from projects completed in 2018/19. **£33,997.67** represents wellbeing allocated to projects in 2018/19 and not yet completed. The total revenue funding available to the Community Committee for 2019/20 is therefore **£128,359.06**. A full breakdown of the projects approved or ring-fenced is available on request.
- 18.** It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

**19.** The Community Committee is asked to note that, at the time of writing the report, there is currently a remaining balance of **£7,558.57**. A full breakdown of the projects is listed in Table 1 and is available on request.

**TABLE 1: Wellbeing revenue 2019/20**

|                                                         |                    |
|---------------------------------------------------------|--------------------|
| <b>INCOME: 2019/20</b>                                  | <b>£99,110</b>     |
| <b>Balance brought forward from previous year</b>       | <b>£63,246.73</b>  |
| <b>Less projects brought forward from previous year</b> | <b>£33,997.67</b>  |
| <b>TOTAL AVAILABLE: 2019/20</b>                         | <b>£128,359.06</b> |

|                                                    |                   |
|----------------------------------------------------|-------------------|
| <b>Area wide ring fenced projects</b>              | <b>£</b>          |
| Ward Pots                                          | £30,000           |
| Community Engagement                               | £1,000            |
| Youth Summit                                       | £929.50           |
| Festive Lights                                     | £17,778           |
| CCTV                                               | £3,000            |
| <b>Total spend: Area wide ring fenced projects</b> | <b>£52,707.50</b> |

|                                                                  |                   |
|------------------------------------------------------------------|-------------------|
| <b>Area wide ward projects</b>                                   | <b>£</b>          |
| Kitchen Equipment                                                | £3,000            |
| Moor Allerton Exercise Classes                                   | £1,500            |
| Reginald Centre Exercise Classes                                 | £1,500            |
| Adult Wellbeing & Term-Time Family Projects                      | £3,000            |
| Igbo Union Family Fun Day 2019                                   | £240              |
| Youth Participation                                              | £2,333.33         |
| Meanwood Street Wise Project                                     | £1,556            |
| Cultural Activities                                              | £800              |
| Staffing Costs                                                   | £1,200            |
| Money Buddies                                                    | £3,078            |
| RadhaRaman Folk Festival                                         | £1,500            |
| The Tom Coupe Junior Oval                                        | £1,730            |
| Improvement of facilities in Support of Community Events         | £700              |
| 16 Days of Action Against Domestic Abuse & White Ribbon Campaign | £400              |
| O, Art Thy Heritage Traders Sings                                | £400              |
| Love Meanwood                                                    | £1,000            |
| Heroes, Warriors & Leaders                                       | £4,000            |
| Jamaica House                                                    | £5,000            |
| Toy Library - Reginald                                           | £400              |
| Toy Library - Moor Allerton                                      | £400              |
| PATH Forward                                                     | £6,000            |
| Tree Planting – Chapel Allerton Park                             | £1,281            |
| <b>Total spend:</b>                                              | <b>£41,018.33</b> |
| <b>Available Balance:</b>                                        | <b>£7558.57</b>   |

## **Wellbeing and Capital Projects for Consideration and Approval**

The projects will be shown as a late item as the Finance Group does not meet until the 28<sup>th</sup> February 2020. Recommendations from the Finance Sub Group will therefore be attached as a late item as agreed by the Chair of the Community Committee.

### **Community Committee Priorities: Support projects which improve the local environment and support environmental enterprise.**

- Enhancing the quality of our public realm and green spaces (Best Council Plan 2015-20)

### **Support projects which reduce health inequalities and promote healthy lifestyles including physical activity and healthy eating**

- Best city for health and wellbeing (Vision for Leeds 2011 to 2030)
- Promoting physical activity (Best Council Plan 2015-20)
- Supporting healthy ageing (Best Council Plan 2015-20)

### **Delegated Decisions (DDN)**

**20.** Since the last Community Committee meeting on 2 December 2019, the following projects have been considered and approved by DDN.

- Love Meanwood Project
- Chapel Allerton Park Signage

### **Declined Projects**

**21.** Since the last Community Committee on 2 December 2019 there has been no declined projects.

### **Monitoring Information**

**22.** As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

## **Youth Activities Fund Position 2019/20**

**23.** The total available for spend in the Inner North East Community Committee in 2019/20 including carry forward from previous year, was **£44987.72**

24. The Community Committee is asked to note that so far, a total of **£44,418.68** has been allocated to projects, as listed in **Table 2**.
25. The Community Committee is also asked to note that there is a remaining balance of **£569.04** in the Youth Activity Fund. A full breakdown of the projects is available on request.

**TABLE 2: Youth Activities Fund 2019/20**

| <b>2019-20 Projects</b>                                                         | <b>Area Wide</b>  |
|---------------------------------------------------------------------------------|-------------------|
| Meanwood Olympics                                                               | £3,661.70         |
| Food Frenzy                                                                     | £1,575            |
| Multi-Sport Activity Camp With Swimming                                         | £6,075            |
| Time Out Summer Scheme                                                          | £1,820            |
| Inner North East Leeds Active Parks                                             | £4,050            |
| Environmental Summer Playscheme                                                 | £3,450            |
| Breeze Holiday Camps                                                            | £907.50           |
| Holiday Activity Dance Camps                                                    | £8,950            |
| International Day of Two Halves                                                 | £4,067.02         |
| Purple RaE Project                                                              | £2,000            |
| Real Chance Health & Wellbeing Sports Camp                                      | £5,000            |
| Art Camp                                                                        | £2,400            |
| Young People's Games Group                                                      | £470              |
| <b>Total 2019-20 projects</b>                                                   | <b>£44,426.22</b> |
| <b>Total spend for 2019-20 (including brought forward schemes from 2018-19)</b> | <b>£58,172.18</b> |
| <b>Total budget available for projects 2019-20</b>                              | <b>£58,741.22</b> |
| <b>Remaining Budget Unallocated</b>                                             | <b>£569.04</b>    |

### **Community Skips Budget 2019/20**

26. At the July 2019 Community Committee meeting, ward members approved a skips budget of **£600 per ward**. The remaining balances are detailed in **Table 3**.

**TABLE 3: Community Skips 2019/20**

| <b>Location of skip</b>                  | <b>Date requested</b> | <b>Total amount</b> | <b>Chapel Allerton</b> | <b>Roundhay</b> | <b>Moortown</b> |
|------------------------------------------|-----------------------|---------------------|------------------------|-----------------|-----------------|
| Roundhay Allotments                      | 29/03/2019            | £128.91             | -                      | £128.91         | -               |
| Meanwood Parkside Road Allotments        | 08/04/2019            | £128.91             | -                      | -               | £128.91         |
| Roundhay Allotments                      |                       | 149.16              | -                      | 149.16          | -               |
| Lidgett Lane Allotments                  | 15/10/2019            | 149.16              | -                      | 149.16          | -               |
| Chapel Allerton Allotments               | 15/10/2019            | 149.16              | 149.16                 | -               | -               |
| Meanwood Parkside Allotments Association | 19/11/2019            | 309.03              |                        |                 | 309.03          |
| <b>Total:</b>                            |                       | <b>£1014.33</b>     | <b>149.16</b>          | <b>£427.23</b>  | <b>£437.94</b>  |
| <b>Total Remaining Balances</b>          |                       |                     | <b>£450.84</b>         | <b>£172.77</b>  | <b>£162.06</b>  |

## **Capital Budget 2019/20**

27. The Inner North East has a capital budget of **£37,048** available to spend, as a result of new capital injections. Members are asked to note the capital allocation.

## **Community Infrastructure Levy (CIL) Budget 2019/20**

28. The Community Committee is asked to note that up until 31 January 2020, **£124,981.47** was available to spend in the Inner North East Community Committee area.

## **Corporate Considerations**

### **Consultation and Engagement**

29. The Community Committee has previously been consulted on the projects detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

30. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

### **Council Policies and City Priorities**

31. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

32. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

33. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

34. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusion**

35. The Finance Report provides up to date information on the Community Committee's budget position.

## **Recommendations**

36. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Details of the Youth Activities Fund (YAF) position (Table 2)
- c. Details of the Community Skips Budget (Table 3)
- d. Details of the Capital Budget (paragraph 34)
- e. Details of the Community Infrastructure Levy Budget (paragraph 35)

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**Report of:** Head of Stronger Communities

**Report to:** Inner North East Community Committee  
(Chapel Allerton, Moortown and Roundhay)

**Report author:** Zahir Lunat – 0113 398 2956

**Date:** 2 March 2020

For consideration

## **Inner North East Community Committee – Update Report**

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### **Purpose of report**

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### **Main issues**

#### **Updates by theme**

##### **Children and Families: Councillor Mohammed Shahzad**

3. Cllr Shahzad spoke with young people from year 12 and 13 (age range 16 to 18) at Allerton Grange School on Wednesday 29<sup>th</sup> January. The students were part of an enrichment class and the topic for discussion was called 'How to affect change'. Cllr Shahzad spoke about the importance on how young people can affect change and they can do it through getting involved in local politics. He mentioned ways young people could engage - by joining political parties, working with elected members and MP's by meeting them, lobbying them for any changes they would like to see in their area. The session provided the students with an insight on how they want to effect change and as they get older use their vote to be part of the democratic process or

stand for elected positions. There was a question & answer session at the event and it was well received by those who attended.

4. The Inner North East Community Committee Youth Activity Fund round closed on 31 January 2020. 28 applications has been received from various groups and organisations. Sifting of these applications took place in February to decide on which projects to be funded. The Youth Activity funding round follows on from the Youth Summit that was held in November 2019 where children from local primary and secondary schools attended and they were consulted on what youth activities they would like in their neighbourhood. From the consultation exercise at the Youth summit which consisted of group consultation and the individual questionnaires the young people completed - youth club came out at the top, followed by outdoor adventure and cooking.

**Environment: Councillor Sharon Hamilton – Inner North East Environmental Sub Group**

**Cleaner Neighbourhood Team**

5. Cleaner Neighbourhood Teams will be planning to undertake some environmental improvement works on the whole of Scott Hall Road right up to Moortown corner. The work will involve getting the gullies cleaned and cutting back on overgrown vegetation. They will also be cleaning all the crossings and picking litter up from the central reservation area. From April 2020 onwards they will be focusing their attention on all ginnels in the Inner North East area and cutting back on overgrown vegetation.
6. The team have done an audit to find out how many street waste bins they have in the Inner North East area and the frequency rate when the bins are getting emptied. As part of this exercise some bins have been relocated to areas where there is a higher demand and footfall. The open top bins on Chapeltown Road are getting replaced with newer modern bins. The old bins will be used as planters to spruce up the area.
7. A new Environmental Enforcement Officer has started in the Inner North East area, their role will be to investigate environmental crime and where appropriate prepare case files for prosecution.

**Community Safety: Councillor Mohammed Rafique**

**Leeds Anti-Social Behavioural Team (LASBAT)**

8. Leeds Anti-Social Behaviour Team review – the review is almost fully complete with the development of the new noise service awaiting completion. The Triage team and process are now up and running and all members have been sent a guide for how to send in future enquires regarding ASB. The new ASB MARAC is now in place and will take cases and issues fed in through the tasking process which have not been able to be resolved.

9. Farm Hill's, Meanwood – Premises closure order obtained against a family guilty of prolific anti-social behaviour and harassment in the community.
10. Beckhill's, Meanwood – Three Premises Closure Orders obtained against prolific asb offenders and included a further injunction on one to prevent other individuals coming to the area.
11. Potternewton's, Chapel Allerton – Three Premises Closure orders obtained to protect 3 vulnerable women at various addresses, offenders were linked.
12. An illegal drinking club in Chapeltown, previously the subject of a Premises Closure Order, now trading again, LASBAT are working with Police and the building owner to work towards a permanent solution but further short term enforcement is likely.
13. A property on Spencer Place, Chapeltown was operating as an Air BNB with noise disruptive parties taking place most weekends. Noise Abatement notice has been issued and LASBAT is working with Planning as they have refused planning permission for a change of use, LASBAT may consider a Premises Closure Order in the event of further complaints.

### **Updates from Key Services**

#### **Housing**

#### **Engagement / Involvement**

14. There are few resident groups in the area. One constituted group (Button Hill), one unconstituted group (Team Beckhill), two improvement groups (seven estates project and IMPaCT and two Area Champions covering Leafield and Potternewton Gardens. In addition quarterly meetings are held with residents at Potternewton Court and Potternewton Heights. These put in place as residents wanted a regular contact point with officers but didn't want the formality of a residents group. Looking to try same in other areas in 2020/21.
15. Informal engagement work has taken place at Stainbeck Church Community Café, as a result they have submitted two bids to housing advisory panel for funding. Further engagement work has taken place with Friends of Allerton Grange Fields and Friends of Gledhow Valley Woods.
16. February and March sees the next round of High Rise Drop-in sessions hosted by Housing Managers along with Tenant Engagement Officers.

#### **Housing Advisory Panels**

17. Inner North East Housing Advisory Panel started the year with a budget of £33,552.63.
18. 14 projects supported with funding from the panel, including one completed by Community Payback (see below).
19. Low take up of funding in Roundhay area. Lack of projects coming forward and a lack of support from local residents when consulted with.
20. Vacancies for Housing Leeds residents on Inner North East Housing Advisory Panel
21. 'Plan on a Page' in development with information from partners for 2020/21 to identify HAP funding themes.

## **Community Payback**

22. Since April 2019, 44 referrals for work have been registered in the Inner North East area (353 registered city-wide). Of these 16 have been completed. Return on Investment currently at 193.9% (nominal cash return of £13,259.40)
23. One project in Hamilton Gardens (Chapel Allerton) to clear back two large raised planters, add anti-weed membrane and slate chippings completed by Payback with funding for items being approved by Housing Advisory Panel at approximately 40% of original cost.

## **Working in Partnership**

24. Previous funding of I.T. equipment to Feel Good Factor has enabled on-site training for basic computer skills courses with older residents.
25. Projects in development for younger people. Regular meetings taking place with the Youth Service to progress further.

## **Community Hubs**

### **The Reginald Centre**

26. An outdoor cinema took place on 18<sup>th</sup> December 2019 with around 50 people attending. The film 'Arthur Christmas' was shown. A local food provider provided hot food for the event. Local councillor attended and was very impressed with the turn out.
27. A meeting took place with Leeds City College University Centre to discuss a 12 month programme to promote their courses in 2020.
28. £150 was donated by local councillors to replace the giant chess pieces which are used by customers outside The Reginald Centre.
29. The Reginald Centre has been awarded £400 from the Community Committee to set up a Toy Library. The scheme is aimed at families who cannot afford to purchase toys and will mean that each week a child will be able to borrow a different toy to play with.
30. More than a coffee morning which takes place at The Polish Centre held a Christmas dinner for 32 people.
31. The chair based exercise class which take place weekly held a coffee morning following one of their classes which included coffee and mince pies for everyone.
32. This month's cinema club showed The Grinch – 57 people attended on Wednesday 18<sup>th</sup> December 2019.
33. The chest clinic at Leeds General Infirmary have been carrying out lung health check follow-up appointments. This is following a screening programme where all current smokers attending are offered an immediate consultation with a Smoking Cessation Practitioner (SCP), who have Nicotine Replacement Therapy and e-Cigarettes to give them there and then. Everyone who consents then gets a face-to-face follow-up visit at 4 weeks and 3 months. So far this has been really successful with most of the smokers agreeing to the follow up appointment with the SCP.

34. NHS Leeds carried out free NHS health checks for over 40's which aim to reduce the risks of heart disease, stroke, kidney disease, diabetes or dementia.
35. Our Project Development Worker secured £1,892.50 of funding to deliver a project to support local people in Chapeltown to stay healthy this winter. Stage 1 of the project involved a public engagement event at the Reginald Centre. The aim of the event was to bring together a wide range of partners and services to collectively provide a holistic offering to support people to improve their health and resilience over the winter months. The event addressed, basic health checks, mental health, social isolation, diet, exercise, living conditions financial support and education. We worked with Feel Good Factor to deliver cooking demonstrations, Care & Repair who offer advice and support to people who need make improvements to their home, Money Buddies & Credit Union to offer support for people with money worries, NHS giving advice around basic health checks. General feedback from partners was that the day was a success.

### **Moor Allerton**

36. Moor Allerton Community Hub has been awarded £400 from the Community Committee to set up a Toy Library. The scheme is aimed at families who cannot afford to purchase toys and will mean that each week a child will be able to borrow a different toy to play with.
37. Yorkshire Water attended a pop up at Moor Allerton. Their Community Engagement team promoted the different payment plans available to support customers on income based benefits. Customers who attended found it very informative.
38. Secret Cinema showed Christmas themed Duplo event on Wednesday 11<sup>th</sup> December 2019 50 people attended. The Greatest Showman was shown on Thursday 12<sup>th</sup> December - 20 people attended. The Grinch was shown on Thursday 19<sup>th</sup> December and 15 people attended.
39. A recruitment fair took place in January with 15 potential employers giving advice about job vacancies. 46 people attended the event. Both customers and employers gave excellent feedback. Because of its success a further recruitment event will be planned for later in the year.
40. A secret cinema club for adults took place on 23<sup>rd</sup> January and showed I, Daniel Blake. 18 people attended the event.

### **Public Health**

#### **Inner North East Community Committee Update report – Health and Wellbeing February 2020**

41. Winter friends support people most at risk from winter-related health conditions in Leeds. By watching this video you can become a Winter Friend and help those most in need to increase their winter resilience.

<https://www.youtube.com/watch?v=ZZaWlinQD8A&feature=youtu.be>

For more information please contact; Rachel Brighton [Rachel.Brighton2@leeds.gov.uk](mailto:Rachel.Brighton2@leeds.gov.uk)

### **Winter Health Advice for the over 55's**

42. Straight forward advice from the meteorological office for the over 55's on staying healthy during spells of cold weather. For more information please visit;  
<https://www.metoffice.gov.uk/weather/warnings-and-advice/seasonal-advice/health-wellbeing/winter-health-advice-for-over-55s>
43. The Looking Out for Our Neighbours campaign returns to combat loneliness and social isolation this winter. Small acts of kindness can create a big difference and that's why Public Health are bringing back this campaign. The winter phase, has been launched and builds on the success of the campaign earlier this year when local people carried out over 46,000 acts of kindness in their local Neighbourhoods across Bradford district and Craven; Calderdale, Harrogate, Kirklees, **Leeds** and Wakefield. During winter months, 'Looking out for our neighbours' is particularly important, as those who are older or vulnerable can easily become isolated or lonely as a result of bad weather or the added social pressure that comes with the festive season.
44. According to research from Age UK, over one million older people say they go more than a month without speaking to a friend, neighbour or family member.
45. Make a difference this winter and get involved in the campaign. Free resources are [available to download \(https://ourneighbours.org.uk/ \)](https://ourneighbours.org.uk/) and you'll find daily inspiration and good news stories across social media using the hashtag #OurNeighbours. For more information please visit.  
<https://www.wyhpартnership.co.uk/get-involved/looking-out-for-our-neighbours>

### **Update from Senior Localities Officer**

46. Meanwood Valley Farm Bridge Reinstatement and Bank Erosion Works – in early 2018, Meanwood Valley Urban Farm identified that essential work was required to the link bridge at the farm. The then Chief Executive, Sue Reddington, coordinated a huge capital project to address the issue and from a number of sources managed to secure a funding package in excess of £65,000 to deliver the work. The Inner North East Community Committee agreed to contribute £5,000 from their capital allocation. It followed months of planning process and technical delays but the project did move forward and the works have recently been completed. This essential work will secure the continued operation of this much loved and valued facility in the Inner North East area so that the community can continue to enjoy the farm. Although the bridge is already in use, an official opening has yet to be organised, but members of the committee will be notified and invited to the event.
47. Love Meanwood Project – Meanwood Valley Partnership with support from Lemonbalm, InterACT, Meanwood Valley Urban Farm, Leeds City Council and other local organisations have started a consultation exercise in the Meanwood area with the aim of creating a community led 'vision for Meanwood'. Lottery funding and support from Inner North East Community Committee, Inner North West Community Committee, Inner North East Housing Advisory Panel and Inner North West Housing Advisory Panel, is being used to engage with local people with two events having taken place so far and an online consultation being launched. The first event took

place on 11<sup>th</sup> January in the square opposite Waitrose on Green Road with over 80 surveys completed and free cake/drinks on offer for those taking part. The following Saturday a further event took place in Northside Retail Park with another 90+ surveys being completed. Over 100 online surveys had also been completed at the time of writing and further work is now being done to identify where the gaps are so that some targeted engagement can be done to ensure community representation. The project has three themes:

Enjoying a healthy life

Climate change, our environment and the landscape around us

Equal access for all members of the community to facilities, services and public spaces

48. People are asked whether they live/work in Meanwood, what they love about Meanwood, what they don't like and what they would like to change/see more of/less of. People who complete the survey are entered into a prize draw for the chance to win a £50 shopping voucher. From the initial consultation some key themes will be identified and there will be further consultation to follow with the aim of identifying a number of projects that local people can get involved with to benefit the Meanwood area. All those who have completed the survey have been asked if they would like to be more involved in the project as it moves forward and over 100 people have expressed an interest. Those local people will be invited to a 'Super Keeno' event to help shape outcomes from the consultation. Further updates will be provided to the Committee and the project is linking in with partners through the Meanwood Seven Estates partnership.
49. BAME Health & Wellbeing Hub – Plans are progressing on a large capital project to enhance the BAME Health & Wellbeing Hub (Former Frederick Hurdle Day Centre) in Chapeltown with an extension. The project led by Cllr Dowson, will create an orangery and improve the outside space, creating additional room for activities at the centre and better connecting the external space for users to enjoy. The hub is extremely popular and provides essential day services for older people, particularly BAME, but this success means that space is at a premium and this project will expand capacity. Following considerable discussion with stakeholders and Corporate Property Management, the specification and costs are being finalised and the Chapel Allerton Councillors have identified Ward Based Initiative funding to support. It is expected that works will take approximately 12 weeks from a start date yet to be agreed.

## **Events/Other Business**

### **Community Committee Chairs Forum**

50. Inner North East area hosted the Chairs Forum on Thursday 16<sup>th</sup> January 2020. It was held at the BAME Centre in Chapeltown. Cllr Mohammed Shahzad (Chair of Community Committee) gave a presentation about the local area, its demographics and its successes. Community Committee Chairs from across the city attended and also listened to presentations from the Leeds City Council Prevent Team about terrorism and different forms of extremism. Safer Leeds did a presentation on

domestic violence and abuse and how their service have carried out a domestic homicide review and would like to share their findings with Community Committees across the City.

51. Cllr Debra Coupar (Executive Member for Communities) thanked all Inner North East Councillors and officers for all their hard work and was pleased with the progress services were making to communities.

### **Community Defibrillator Project**

52. Following the recent Roundhay Ward Members meeting it was agreed to pursue St Edmunds Scout & Guide Hut as the venue for a new defibrillator, as this will provide suitable coverage across the area. This is in addition to other defibrillators that may exist in the Ward.
53. At the recent Moortown Ward Members meeting it was agreed to pursue defibrillators at the following locations - Immaculate Heart of Mary Queen Church Hall, Harrogate Road and Meanwood Mobility (Shop on Stonegate Road). Immaculate Heart have agreed to have the defibrillators installed and talks are in progress with Meanwood Mobility.
54. At the recent Chapel Allerton Ward Members meeting it was agreed to install defibrillators at Mandela Centre and Harehills Baptist Church. Work is in progress to install the equipment at these two venues.

### **Corporate Considerations**

#### **Consultation and Engagement**

55. The Community Committee has, where applicable, been consulted on information detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

56. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### **Council Policies and City Priorities**

57. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

Vision for Leeds 2011 – 30  
Best City Plan  
Health and Wellbeing City Priorities Plan

## **Resources and Value for Money**

58. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

59. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

60. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusions**

61. The report provides up to date information on key areas of work for the Community Committee.

## **Recommendations**

62. The Community Committee is asked to note the content of the report and comment as appropriate.

## **Background documents<sup>1</sup>**

63. None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly, this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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## Inner North East Community Committee

### FACEBOOK highlights

30<sup>th</sup> November 2019 to 7<sup>th</sup> February 2020

## Appendix 1

Since 30<sup>th</sup> November 2019 the Inner North East Community Committee Facebook page has **782 followers**.

This means that this is the **6<sup>th</sup>** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The most popular post since the 30<sup>th</sup> November 2019 the posting regarding Apprentice Recruitment Fair has been shared 3times

- **has reached a total of 1,730 people**

The following are screenshots of the most popular three posts since the 30<sup>th</sup> November 2019. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

### 1st Place – Leeds Apprenticeship Recruitment Fair - *Top post!!*

**1,735** people had this post delivered to them and it had **26** post clicks, with **15** likes, comments and shares.

Leeds City Council Inner North East Community Committee

Published by Zak Loo on 31 January at 09:05

Apprenticeship Recruitment Fair

**Leeds Apprenticeship Recruitment Fair 2020**  
first direct arena  
Monday 3rd February  
4pm-8pm

Bigger and better with extended floor space for 2020.  
The largest apprenticeship exhibition in the north.  
Over 100 companies will be recruiting apprentices so come along and find out what they have to offer.

Employers attending include:  
The Armed Forces, BAM Nuttal, Channel 4, Deloitte, Eversheds Sutherland, First Direct, Leeds Health and Care Academy, Leeds City Council, Morgan Sindall Construction, Network Rail, Volkswagen Group, and many more!

Young people, parents and carers are invited.  
No appointment needed, just turn up on the night.

Further details at: [bit.ly/larf2020](http://bit.ly/larf2020)

Get more likes, comments and shares  
Boost this post for £16 to reach up to 7,500 people.

1,735 People reached  
41 Engagements  
Boost Post

1,735 People Reached

15 Likes, Comments & Shares

|            |           |             |
|------------|-----------|-------------|
| 3 Likes    | 0 On Post | 3 On Shares |
| 3 Comments | 0 On Post | 3 On Shares |
| 9 Shares   | 9 On Post | 0 On Shares |

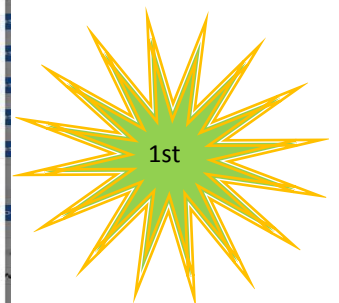
26 Post Clicks

|                |               |                 |
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## 2<sup>nd</sup> Place – Youth Activities Fund

1,191 people had this post delivered, with 63 post clicks with 8 likes, comments & shares.

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**Leeds City Council Inner North East Community Committee** \*\*\*  
Published by Preet Loc [?] · 20 January at 14:16 · 🌐

**REMINDER - LAST SHOUT OUT**  
**FUNDING OPPORTUNITY! - Inner North East Youth Activity Fund (YAF) - 2020 Summer Activities Programme**  
Please find information to apply for Youth Activity Funding to deliver activities for young people in Inner North East Leeds during the 2020 school summer holidays.... [See more](#)



**Inner North East Community Committee: Youth Activities Fund**

**Applications for Summer Activities 2020**

Applications are now being taken for projects to deliver activities for young people (8-17 years old) during the school summer holidays 2020 in the Inner North East area which consists of the Chapel Allerton, Moortown and Roundhay wards.

Following consultation with young people, this year we are particularly interested in applications which deliver the following activities: **youth clubs, outdoor adventure activities, cooking, sports, cycling skills, drama, arts & crafts, creative technology, movie and play schemes.**

Application forms should be returned to [communitycommittee@leeds.gov.uk](mailto:communitycommittee@leeds.gov.uk) or posted to Communities Team, The Reginald Centre, 263 Chapeltown Road, Leeds LS7 3EX. Applications must be received no later than **31 January 2020**.

To be eligible to apply for funding your group must:

- Be a Community or Voluntary Group, a commercial organisation operating on a non-profit basis or a Council department
- Be registered with the Breeze Culture Network; (If you are not registered it is easy to do so. Go to [www.breezeculturenetwork.org](http://www.breezeculturenetwork.org))

**An initial evaluation of applications will be completed in February 2020**

Please do not hesitate to contact the team on 0113 53 51239 if you have any queries. We look forward to receiving your application form.

**1,191** People Reached

**8** Likes, Comments & Shares 🔍

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| <b>4</b><br>Likes    | <b>3</b><br>On Post | <b>1</b><br>On Shares |
| <b>1</b><br>Comments | <b>0</b><br>On Post | <b>1</b><br>On Shares |
| <b>3</b><br>Shares   | <b>3</b><br>On Post | <b>0</b><br>On Shares |

**63** Post Clicks

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### 3<sup>rd</sup> Place – PCC Police Budget Consultation

201 people had this post delivered, with 10 post clicks with 2 likes, comments & shares



**Leeds City Council Inner North East Community Committee** \*\*\*  
Published by Zak Lcc [?] · 27 January at 11:39 · 🌐

West Yorkshire PCC Police Budget Consultation 20/21  
Budget Consultation 2020/21 - Funding Frontline Policing  
Please see link below.  
<https://www.smartsurvey.co.uk/s/WYBudget2020/>



SMARTSURVEY.CO.UK

**West Yorkshire PCC Police Budget Consultation 20/21**

Please take a few minutes to take our survey.

 **Get more likes, comments and shares**  
Boost this post for £16 to reach up to 7,600 people.

201  
People reached

12  
Engagements

**Boost Post**

2 shares

#### Performance for your post

201 People Reached

2 Likes, Comments & Shares ⓘ

|               |              |                |
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| 0<br>Likes    | 0<br>On Post | 0<br>On Shares |
| 0<br>Comments | 0<br>On Post | 0<br>On Shares |
| 2<br>Shares   | 2<br>On Post | 0<br>On Shares |

10 Post Clicks

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| 0<br>Photo views | 4<br>Link clicks ⓘ | 6<br>Other Clicks ⓘ |
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# Inner North East Community Committee Spring 2020



## About your Community Committee

### Dates for your diary

2 March 2020, 6pm  
@ Meanwood Institute, 94  
Green Rd, Leeds LS6 4LD

To keep up to date with what's  
happening in Inner North East follow  
us on twitter or like us on



Twitter.com/  
@\_YourCommunity



www.facebook.com/  
LCCInnerNorthEast

The Inner North East Community Committee is attended by councillors and local residents from Chapel Allerton, Moortown and Roundhay wards.

The role of the Committee is to improve local service delivery and ensure resident voices are heard.

They also invest their Wellbeing funding and Youth Activities Fund monies in community projects across the three wards.

In this update we'll look at last year's achievements and highlight some of the fantastic community projects that were supported by the Committee.

# Inner North East – Christmas Lights Switch On

A number of Christmas lights switch on took place in the Inner North East area including Roundhay, Oakwood, Moortown, Chapel Allerton and Chapeltown. A lot of families attended and there were a host of children's activities, music and food to keep the crowds entertained.

The Christmas lights were funded through Community Committee funding with a number of community and voluntary organisation organising the switch on.



## Quotes

The unique Christmas Lights event now attracts over 1500 people, it is fully accessible to all and engages with people from all sections of the community.

**Chris (Meanwood Lights Switch On)**

# Youth Summit – 6<sup>th</sup> November 2019

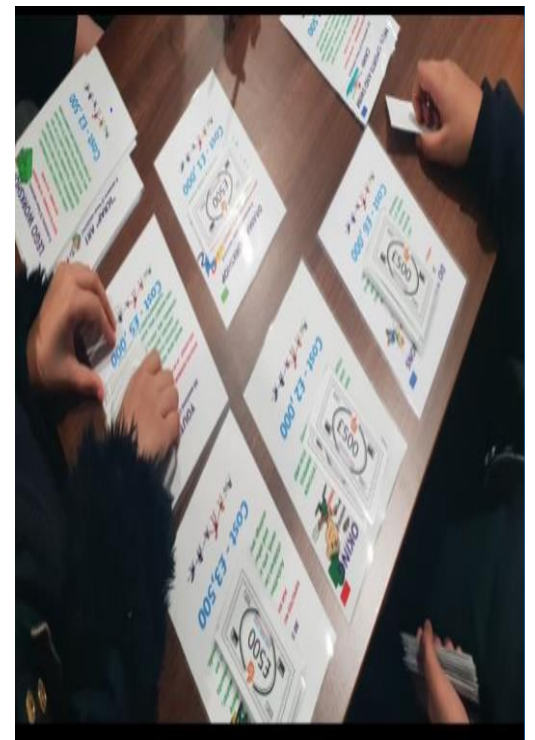
The Youth Summit took place on 6<sup>th</sup> November 2019. The yearly event attracts young people from primary and secondary school and the main purpose of the event is to consult young people aged 8 to 17 years on what activities they would like to see happening in their area.

The voices and views of children and young people are at the heart of making Leeds a child friendly city. Child Friendly Leeds have 12 wishes that have been chosen by young people and the third of these wishes is: 'There are places and spaces to play and things to do, in all areas and open to all'.

Following on from the Youth Summit young people aged 8 to 17 came out with the following top 5 activities they would like to see in their community.

1. Youth Club
2. Outdoor adventure
3. Cooking
4. Sports
5. Cycling skills

The feedback from children and young people from the Youth Summit will inform the Inner North East Councillors on projects they would like to fund from the Youth Activity budget.



The Inner North East Committee Community is made up of the nine ward members for the area from the Chapel Allerton, Moortown and Roundhay wards.

### Chapel Allerton ward members



Cllr Jane Dowson



Cllr Mohammed Rafique



Cllr Eileen Taylor

### Moortown ward members

#### Chair



Cllr Sharon Hamilton



Cllr Mohammed Shahzad



Cllr Rebecca Charlwood

### Roundhay ward members



Cllr Jacob Goddard



Cllr Elenor Tunnicliffe



Cllr Angela Wenham



**Report of: The Head of Stronger Communities**

**Report to: Inner North East Community Committee**

**Report author: Debra Taylor-Tate, Head of Unplanned Care, NHS Leeds Clinical Commissioning Group (CCG) 0113 84 35470**

**Date: 2<sup>nd</sup> March 2020**

**To note**

**Update paper: Urgent Treatment Centers and public awareness campaigns**

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## **Purpose of report**

1. To provide the Inner North East Community Committee with an update on Urgent Treatment Centres and public awareness campaigns that will be of interest in the Inner North East Community Committee Area.

## **Main issues**

2. The report is provided at the specific request of the Community Committee
3. The report outlines the progress made by the CCG in establishing urgent treatment centers in Leeds as well as awareness campaigns that members may wish to support.
4. There will be an opportunity for questions from elected members and residents after the presentation.

## **Recommendations**

5. The Inner North East Community Committee is asked to note the contents of the report that will be provided by NHS Leeds CCG, attendee to be confirmed
6. Members are asked to support the awareness campaigns and share within their networks

## **Purpose of paper**

To provide Members with an update on our progress in delivering five urgent treatment centers in Leeds. In addition we're requesting the support of Members for our public awareness campaigns on a range of health topics.

## **Outcome of public engagement**

7. In early 2019, we attended or provided update reports to Community Committees in Leeds about our proposals to establish five urgent treatment centres in the city. Before we could develop our programme further, in line with our statutory duties, we undertook a 12 week public engagement exercise running from 21 January 2019 to 15 April 2019.
8. The public engagement asked people about their experiences of using urgent care services, how they currently access those services and their views on our proposal to site the fifth centre in the Seacroft area. It's worth noting that the sites for the other four centres used existing estate – two being community-based at Wharfedale Hospital and St George's Centre in Middleton and two being hospital-based at Leeds General Infirmary and St James's University Hospital.
9. The key points, following an independent analysis of over 3,000 responses, are as follows:
  - 72% of people believed that Seacroft is the correct location for the fifth urgent treatment centre;
  - 77% of people believed the opening hours of 8am-11pm were right for the community-based urgent treatment centres; and
  - most people believe that the proposals will improve access.
10. Once the formal engagement was completed, we've continued to look for opportunities to involve local citizens in our work to set up urgent treatment centres in the city. Most recently we held an event on 27 September 2019 at Leeds City Museum where people had the opportunity to find out more about the results of our formal engagement that took place earlier this year.
11. We remain committed to making our urgent treatment centres as accessible as possible and will work with individual patients and patient representative groups to do this.
12. We've been actively working with and seeking guidance from elected members in the city primarily through the Scrutiny Board (Adults, Health and Active Lifestyles). We've also worked closely with the Health and Wellbeing Board. In addition we've provided updates to elected members through established routes including email updates where appropriate to do so.
13. All our engagement documents, including the final evaluation report can be accessed from the CCG's website: [www.leedsccg.nhs.uk/get-involved/your-views/urgent-treatment-centres/](http://www.leedsccg.nhs.uk/get-involved/your-views/urgent-treatment-centres/)
14. Our independent analysis of our engagement includes an equality impact assessment highlighting the likely positive or negative issues that could affect people belonging to the protected characteristics as defined by the Equality Act 2010.

## **Progress on community-based urgent treatment centers**

15. St George's Urgent Treatment Centre received official designation from NHS England at the start 2019, although all necessary work to meet the mandate was completed in December 2018.

16. On 21 January 2020 we received official designation from NHS England for our urgent treatment centre at Wharfedale Hospital.
17. To manage demand we have only undertaken very local communication activities, when we are in a position to promote the urgent treatment centres more widely we would very much welcome your support.
18. At this stage we're encouraging people to use NHS 111 when they have an urgent, but not an emergency, care need. This means we can ensure people access the right service at the right time and with the right healthcare professional. NHS 111 can also offer direct booking into the urgent treatment centres. This reduces waiting times for people who may normally look to walk-in and wait to be seen.

### **Progress on co-located urgent treatment centers**

19. We continue to work closely with Leeds Teaching Hospitals NHS Trust to develop plans to set up two co-located urgent treatment centres that sit alongside the city's two accident and emergency departments. As members will have noted, Leeds has now received confirmation of national funding for two new hospitals to be built at the Leeds General Infirmary site. This means the co-located urgent treatment centre at the LGI site will need to be included in the wider estates transformation work. At this stage we are unable to give an accurate estimate as to when this work will start and when it will be completed.
20. We are now considering having a single phase approach to creating an urgent treatment centre at St James's Hospital so that it is immediately based at its permanent location. This is the Ground Floor, Chancellor Wing. An options appraisal has been written regarding how best to migrate the walk-in centre from the Burmantofts Health Centre up the road into St James's Hospital. The project steering group has unanimously agreed that the best option is - for a very short period of approximately two to four weeks - of dual running the walk-in centre and the co-located urgent treatment centre at St James's before completely moving from Burmantofts Health Centre. This dual running will take place once any necessary refurbishment works have been completed and we can run an urgent treatment centre at St James's Hospital.
21. We would like to remind Members that once the services from the walk-in centre in Burmantofts have been migrated to St James's Hospital, we'll no longer be offering a walk-in service at Burmantofts Health Centre. Our proposals do not affect any other services provided from Burmantofts Health Centre. Prior to formalising our proposals we ran a six week public engagement exercise from October to November 2018, working closely with elected members for the Richmond Hill and Burmantofts and Harehills and Gipton wards.

### **Seacroft site**

22. Following our formal engagement exercise earlier this year and the subsequent independent analysis, we are progressing our discussions regarding a fifth urgent treatment centre in the city of Leeds, within the Seacroft area. Our current timescales would see this site being the final one of the five urgent treatment centres to open in the city.

## Timescales

|                              |                                                                                                                                                                                                                                              |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| January 2019                 | St George's Centre officially an urgent treatment centre                                                                                                                                                                                     |
| September 2019 to early 2020 | Wharfedale Hospital site reconfigured so that it can receive official designation as an urgent treatment centre                                                                                                                              |
| September 2019 to March 2021 | St James's Hospital site reconfigured so that we can set up a co-located urgent treatment centre. This is to include the migration of the walk-in centre (dates to be confirmed), including a short period where we will dual run both sites |
| September 2019 to TBC        | Leeds General Infirmary site to host a co-located urgent treatment centre. Exact dates to be confirmed as a much larger estate project underway called 'Building the Leeds Way'.                                                             |
| September 2019 to TBC        | Identify suitability of site in Seacroft to host an urgent treatment centre before starting any estate reconfiguration work. Project group yet to be established.                                                                            |

## HEALTH AWARENESS CAMPAIGNS – WE WOULD WELCOME YOUR SUPPORT

### Big Thank You campaign

23. The award winning Big Thank You campaign is back, encouraging people across the city to say thank you to others that help them when they need them the most. This is a great opportunity to say a very public thank you to anyone you think is deserving of one. This could be a neighbour or someone in your community that probably goes unrecognised for all they do. Alternatively you might want to say thank you to a service that's helped you – this could be an NHS service, a council service or indeed the wonderful work carried out by our community groups.

24. If you need inspiration, before you say thanks have a look at the gallery [www.bigthankyouleeds.co.uk](http://www.bigthankyouleeds.co.uk)

### Getting serious about antibiotics

25. With the overuse and misuse of antibiotics being seen as a serious threat to the effectiveness of future treatments even for common health conditions, it's time we all took action. In Leeds we have set up the Seriously Resistant campaign to get people thinking about how they can ensure antibiotics work for us and future generations. This nationally recognised campaign encourages people to find out how they can make the best use of antibiotics, when they're not needed and gives people a chance to pledge their support.

26. We have a number of resources available for any events you may be running in the community including our 'Doug the Bug' mascot, selfie frames and much more. If you're holding an event and would like to make use of the resources do get in touch [Leedsccg.comms@nhs.net](mailto:Leedsccg.comms@nhs.net)

27. Find out more and show your support [www.seriouslyresistant.com](http://www.seriouslyresistant.com)

### **Looking out for our neighbours**

28. We're very proud to be supporting West Yorkshire and Harrogate Health and Care Partnership's community campaign 'Looking out for our neighbours' with the latest phase focusing on helping prevent loneliness and social isolation this winter.
29. This phase builds on the success of the campaign earlier this year when local people carried out over 46,000 acts of kindness in their local neighbourhoods across Bradford district and Craven; Calderdale, Harrogate, Kirklees, Leeds and Wakefield. 72% of people believed that the campaign has made a positive difference to their neighbours' wellbeing and now the Partnership wants to encourage even more people to get involved.
30. Get involved today and download lots of useful resources, including winter warmer recipes to share with someone nearby, [www.ourneighbours.org.uk](http://www.ourneighbours.org.uk)

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**Report of:** Head of Stronger Communities

**Report to:** Inner North East Community Committee  
(Chapel Allerton, Moortown and Roundhay)

**Report author:** Zahir Lunat – 0113 398 2956

**Date:** 2<sup>nd</sup> March 2020

To note

## **Parks & Countryside (Strategy & Consultation) Cover Report**

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### **Purpose of report**

1. To provide the Inner North East Community Committee with a verbal update on the draft Parks & Countryside strategy.
2. There will be an opportunity for elected members and the public to ask questions after the presentation.

### **Main issues**

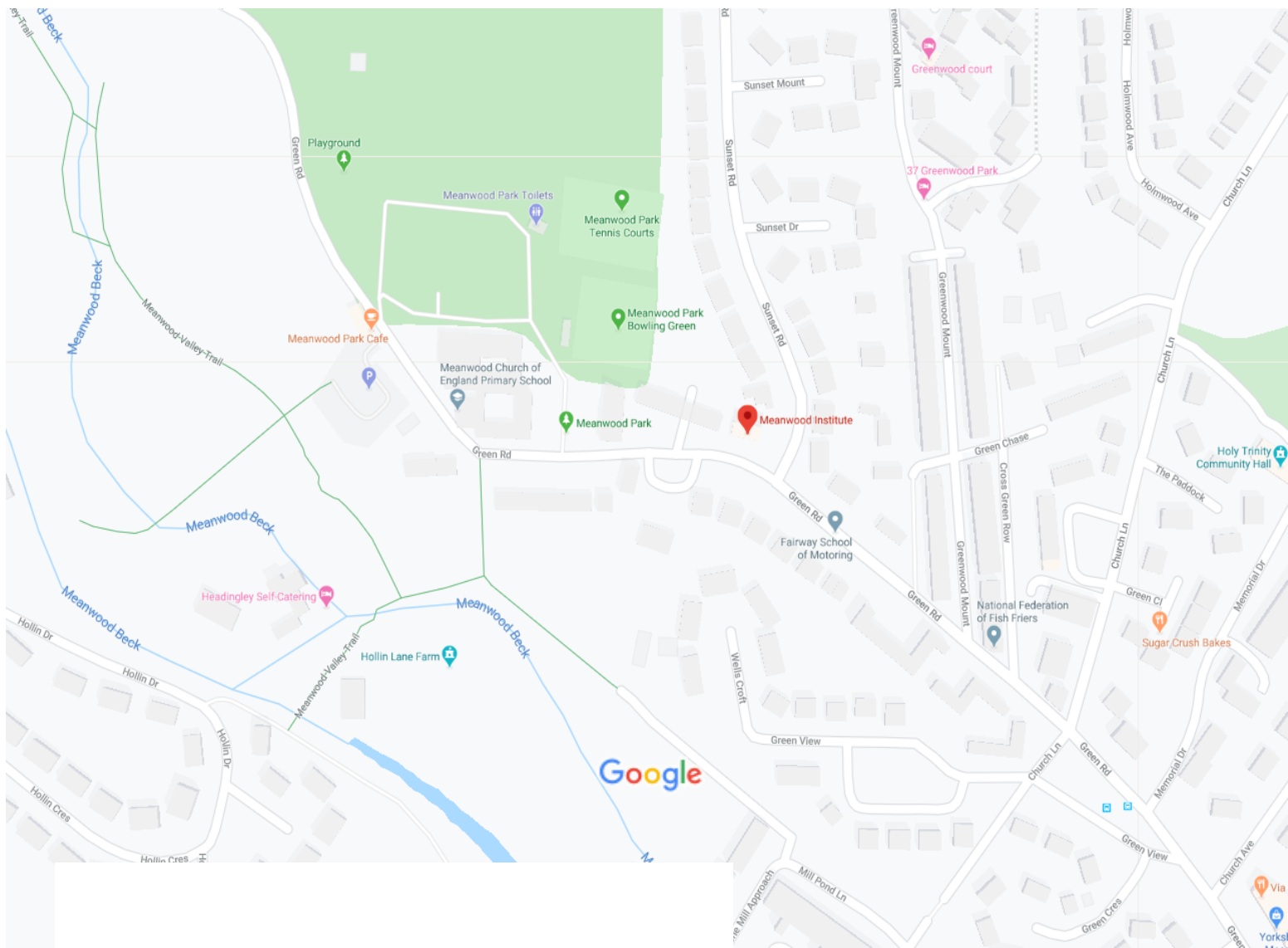
3. The attached report is provided at the specific request of the Chair of Inner North East Community Committee.

### **Recommendations**

4. To note the content of the verbal report.

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# Google Maps Meanwood Institute



## Meanwood Institute

Community centre



94 Green Rd, Meanwood, Leeds LS6 4LD

RCJH+FH Leeds

[meanwoodinstitute.co.uk](http://meanwoodinstitute.co.uk)

0113 294 6332

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